Meeting Minutes

# Weekly Meeting with team/Supervisor

# Meeting No: 11

## Meeting Details

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| Date: | 14/09/20 |
| Venue: | MS Teams |
| Attendees: | Angela Alviano  William Guida  Su-Kuen Koh  Alin Cimpean |
| Apologies: | N/A |

## Information / Decisions

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| --- | --- |
| No. | Item |
| 1 | Sprint 1 wrap up discussion |
| 2 | Preparation for the sprint 2 review with Sachin in the upcoming practical class. |
| 3 | Addition of our personal unit tests for the self assessment in the upcoming prac. |

## Action Items

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| --- | --- | --- | --- |
| No. | Item | Who | By |
| 1 | We discussed the work we completed in the 2nd sprint, detailing what items from the sprint backlog we have completed and whatever is incomplete is being pushed to sprint 2. | Team | Next meeting with Sachin |
| 2 | Begun thinking about the sprint 2 backlog and planning but nothing has been written yet | Team | 15/09/2020 |
| 3 | In week 8 there is a self assessment for everyone to submit at least 4 unit tests for a class of their choosing, some of the scrum meeting was dedicated to writing those. | Team | 15/09/2020 |